



Ref. No.: TSMC/2026/03/19/SGRC-01

Date.: 19/03/2026

OFFICE ORDER**Subject: Reconstitution of Students' Grievance Redressal Committee (SGRC)**

In continuation of earlier orders and in pursuance of the resolution adopted in the meeting of the Students' Grievance Redressal Committee (SGRC) held on 18th March 2026, the Students' Grievance Redressal Committee (SGRC) of Tripura Santiniketan Medical College & Hospital is hereby reconstituted with immediate effect.

The reconstitution includes the induction of student representatives from MBBS Batch 2025-26, to strengthen student participation and enhance the effectiveness of the grievance redressal mechanism.

Reconstituted Composition of SGRC

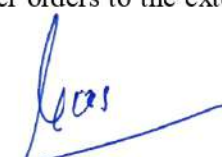
Sl.	Name	Designation	Role in Committee
1	Prof. (Dr.) Ranjit Kumar Das	Principal	Chairperson
2	Prof. (Dr.) Akhtaruzzaman	Prof. & HoD, Anatomy	Member Secretary
3	Prof. (Dr.) Tanuja Bhattacharya	Prof. & HoD, Microbiology	Member
4	Prof. (Dr.) Sajal Kumar Gupta	Prof. & HoD, Psychiatry	Member
5	Dr. Debasree Saha	Assistant Professor, Microbiology	Member
6	Dr. Biswendu Bhattacharjee	Legal Advisor	External Member
7	Ms. Aasrisha Raj	Student (MBBS Batch 2024-25)	Student Representative
8	Mr. Amartya Mandal	Student (MBBS Batch 2024-25)	Student Representative
9	Ms. Shinku Kumari	Student (MBBS Batch 2025-26)	Student Representative
10	Mr. Adnan Altaf Wagay	Student (MBBS Batch 2025-26)	Student Representative

Roles & Responsibilities

1. To receive, examine, and resolve student grievances related to academic, administrative, and hostel matters.
2. To ensure fair, impartial, transparent, and confidential handling of complaints.
3. To dispose of grievances in a time-bound manner in accordance with UGC/NMC guidelines.
4. To maintain proper records and documentation of grievances and actions taken.
5. To recommend appropriate corrective and preventive measures to the competent authority.
6. Student Representatives shall act as a facilitating link between students and the committee, ensuring communication and awareness.
7. Student Representatives shall not participate in confidential or sensitive deliberations, unless specifically permitted by the Chairperson.

This order shall come into force with immediate effect and shall supersede earlier orders to the extent of the above modifications.

Sd/-


Prof. (Dr.) Ranjit Kumar Das
Principal, TSMC&H**PRINCIPAL**

TRIPURA SANTINIKETAN MEDICAL COLLEGE & HOSPITAL

Copy to:

1. President
2. MSVP
3. All Dept HoD
4. All Committee Members
5. Office File